



CITY OF ATLANTA

JOB ANNOUNCEMENT

SAFETY & TRAINING OFFICER, SENIOR, DEPARTMENTAL

STARTING SALARY: \$37,634
SALARY GRADE: 18

Applications Accepted From: December 5, 2005 until Vacancies are filled

Minimum Job Requirements*

Applicants for this position must have a Bachelor's degree in Safety, Occupational Health, Industrial Hygiene, Risk Management or a related field; and two (2) years experience in safety training/investigation, or related work, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Demonstrated proof of vehicle safety and motor vehicle accident investigation preferred. Demonstrated hazardous materials experience preferred.

Licenses and Certificates*

Applicants must possess a valid Georgia driver's license at the time of appointment. CDL preferred.

Duties of the Job:

This employee conducts extensive job site inspections; enforces strict safety standards as set forth in the City of Atlanta City Code and Policy Procedures Bulletins that reference Occupational Health Safety Administration (OHSA); conducts vehicle and field accidents investigations; responsible for insuring employees are trained in using the proper safety equipment and personal protective equipment at jobsites; coordinates jobsite schedules; responsible for insuring personnel who have been identified for alcohol/drug tests are taken to the correct testing facility; responsible for responding to injuries in the field and having the necessary information for the injured employee to be taken to the medical facility; facilitates training on emergency management principles and the ICS as applicable to publicly owned utilities.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street S.W., Suite 2120 Atlanta, GA 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position. Letters will not be mailed to individual job applicants.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

*Verification of these requirements will be required prior to appointment.